

**MINUTES OF MEETING  
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 18<sup>th</sup> day of January 2010, at **5:00 PM** at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. Present were board members Paul Rich, Johnnie Bezdek, Jim Arnold, Will Koriath, and Don King. Also present were WORD staff Mike Dussere, Angel Reynaert, and attorney Holly Gilman.

**5:00 PM CALL TO ORDER**

Invocation and Pledge of Allegiance. **Led by Jim Arnold.**

**ACTION AGENDA:**

1. Elect a President, Vice President, Secretary, and Treasurer to serve as officers of the W.O.R.D. Board for a one year term as provided in the by-laws. **Motion by Jim to retain the existing slate of officers, being Paul Rich, President; Johnnie Bezdek, Vice-President; David Davenport, Secretary; Karen Vordenbaum, Treasurer. Second by Johnnie, MOTION CARRIED.**

**WORKSHOP AGENDA:**

2. Receive report from Mandy Stewart, Canyon Lake Chamber of Commerce, on 2009 Year End expenditures and 2010 Budget. **TABLED UNTIL FEBRUARY MEETING.**
3. Discussion on modifications to the river at horseshoe falls. **Mike reported on recent modifications to the Guadalupe River at Horseshoe Falls. Many members of the public expressed their concerns about safety at the site and the legality of creating a hazard on a navigable waterway.**

**ACTION AGENDA:**

The following subjects will be discussed, considered, passed or adopted, to wit:

4. Public Comments.
5. Approve contract with Canyon Lake Chamber of Commerce. **Motion by Jim to approve, second by Johnnie, MOTION CARRIED.**
6. Take action on modifications made to the river at horseshoe falls. **Motion by Don to send a letter to Texas Parks and Wildlife immediately requesting a meeting and action on the modifications made to Horseshoe Falls, and requesting the Guadalupe-Blanco River Authority, United States Army Corps of Engineers, and the Comal County Commissioners Court add their approval to this request, seconded by Johnnie, MOTION CARRIED.**
7. Authorize signatory approval on bank accounts as required for continuation of WORD accounts at Wells Fargo Bank, First State Bank, Prosperity Bank, and

Dominion Investor Services. **Motion to approve by Jim, second by Will, MOTION CARRIED.**

8. Dismiss all standing committees with thanks. **Motion by Paul, second by Johnnie, MOTION CARRIED.**
9. Appoint standing committees chairs, including ad hoc committees, with Board Members and citizen advisors as required, with provision to add additional committee members over the course of 2010. **Motion by Jim to retain all WORD Board members in their 2009 committee positions and ask all citizen members if they wish to remain, seconded by Johnnie, MOTION CARRIED.**
10. Authorize Manager/Assistant Manager use of the WORD Imprest Fund, Gasoline credit cards, the WORD truck, WORD boats and equipment, and the authority to purchase items authorized in the approved 2010 Budget. **Motion by Jim, second by Will, MOTION CARRIED.**
11. Authorize transfer of \$10,000 from Wells Fargo primary checking to Wells Fargo savings account. **Motion by Jim to approve, second by Will, MOTION CARRIED.**
12. Authorize Manager to contract for off-season river cleanup. **Motion by Johnnie to approve, seconded by Will, MOTION CARRIED.**
13. Authorize fee schedule for legal services in 2010 with Gilman and Clarke, LP. **Motion by Jim to approve, seconded by Johnnie, MOTION CARRIED.**
14. Authorize WORD CPA Amy Shear use of facsimile signature stamps and WORD blank checks from Prosperity Account for use as payroll and payroll taxes for 2010. **Motion by Paul to approve, second by Will, MOTION CARRIED.**
15. Authorize up to \$10,000 from Special Projects for use to fund programs benefitting wounded veteran programs held on waters within the WORD District. **Motion by Jim to approve up to a \$20,000 fund to be administered by WORD staff on an as-needed basis, second by Johnnie, MOTION CARRIED.**
16. Authorize up to \$8,000 for landscape and maintenance improvements to Nichol's Landing from Special Projects. **Motion by Don to approve, second by Jim, MOTION CARRIED.**
17. Authorize between \$9,000 and \$18,600 for courtesy dock purchase in partnership with Comal County at boat ramp # 2 from Special Projects. **Motion by Jim to pay 50% of the cost for a courtesy dock, second by Will, MOTION CARRIED.**
18. Discussion on need for additional boat ramp lighting at County ramps and take action to modify approved operating plan if needed. **Motion by Paul, second by Jim to install one light at boat ramp #5 parking area and request Comal County take over the utility bills of all boat ramp lights, MOTION CARRIED.**

19. Authorize up to \$5,000 for WORD District Area Maps. **Motion by Johnnie to approve, second by Jim, MOTION CARRIED.**

**WORKSHOP AGENDA:**

20. Receive Manager's report on the following issues: **(See attached)**
- Water conditions
  - Boat Ramps
  - Permit Holders
  - Audits
  - FUNFISH
  - Awards
  - 4<sup>th</sup> Quarter taxes
21. Receive report from Manager on 2009 Financials. **Mike reported on 2009 year end financials.**

**ACTION AGENDA:**

22. Read, correct, and/or modify and approve the December 2009 and Fiscal year 2009 financial reports and authorize submittal of said reports, 2009 receipts and invoices, copies of 2009 minutes, and WORD Imprest Fund records to the Comal County Auditor's Office for its review and written opinion. **Motion by Paul to approve, second by Johnnie, MOTION CARRIED.**
23. Read, correct, and/or modify and approve the minutes of the Board meeting of December 9<sup>th</sup>, 2009. **Motion by Jim to approve, second by Johnnie, MOTION CARRIED.**
- EXECUTIVE SESSION**, as authorized by Texas Local Government Code, section 551.071 to consult with attorney on pending or contemplated litigation. **NO EXECUTIVE SESSION.**
24. Take action if needed on items discussed in Executive Session. **NO ACTION**
25. Adjourn. **Meeting adjourned at 6:12 PM.**

## Manager's Report – 1/18/2010

- Water Conditions – As I write this, the rain is continuing to fall. While the Spring Branch flows have only reached 185 cfs as of right now, I am hopeful that they will rise as the day goes on (Written Friday @ 11:15 AM). Canyon Lake so far has come up only 2/10 of a foot to 899.65, and I will give a verbal update at the meeting. VERBAL: Canyon Lake up to 900.37, inflow approx. 400 cfs.
- Boat Ramps – We are hoping that the lake will rise enough to re-open boat ramp # 8, which the County extended this winter.
- Permit holders – Things have slowed down this month on bringing new permit holders into compliance as we have been working on other projects, but we do still have a list we are working on.
- Audits – I have completed an audit of Hideout on the Horseshoe and determined that they were due a refund as requested. I have received all records requested from Abbott's Rentals and am in the process of auditing those.
- FUNFISH – Angel reported that all t-shirts, brochures, fishing poles, and banners have been received. The next meeting is set for Thursday, January 21<sup>st</sup> at 10:00 AM.
- Awards – We were nominated for “Beautification Business of the Year” for the Canyon Lake Chamber of Commerce, and are attending the banquet tonight to see if we win.
- 4<sup>th</sup> Quarter taxes – Totals received to date are \$34,182 with 111 permit holders still to report.

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MINUTES OF MEETING of the Comal County Water Oriented Recreation District is a true and correct account of the proceedings of that meeting.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2010

Attested: \_\_\_\_\_  
Mike Dussere, Manager, W.O.R.D.