

**MINUTES OF MEETING
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 19th day of October 2009, at 6:00 PM at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. All Board Members and staff were present with the exception of Don King and Angel Reynaert.

6:00 PM CALL TO ORDER

Invocation and Pledge of Allegiance. **Led by Johnnie Bezdek.**

WORKSHOP AGENDA:

1. Receive reports from the following committees: **(See Attached Reports)**
 - Law Enforcement & Safety
 - Health & Sanitation
 - Ad Hoc Event Planning Committee

2. Receive Manager's report on the following issues: **(See Attached Report)**
 - Water conditions
 - Permit Holders
 - 3rd Quarter taxes
 - Boat Ramps
 - Shoreline Cleanup contract
 - Office projects

ACTION AGENDA:

The following subjects will be discussed, considered, passed or adopted, to wit:

3. Public Comments.

4. Authorize up to \$5,000 for Texas Parks and Wildlife trout stocking. **Motion by Jim, seconded by Johnnie to approve \$7,500 for TPWD trout stocking for 2010, MOTION CARRIED.**

5. Authorize up to \$7,500 for Guadalupe River Trout Unlimited trout stocking. **Motion to approve by Paul, seconded by Karen, MOTION CARRIED.**

6. Authorize contract scope & term changes as recommended by Health & Sanitation committee for cleanup contracts. **Motion to approve contract changes by Karen, seconded by Jim, MOTION CARRIED.**

7. Authorize contract scope & term as recommended by Law Enforcement Committee for Law Enforcement and Fire/EMS contracts. **Motion by David to approve contract changes with the stipulation that increased contract amounts for the Sheriff's Office and Constables be clearly defined and transferable to any**

agency or individual who can perform the work required, Seconded by Johnnie, MOTION CARRIED.

8. Authorize up to \$18,000 for WORD office roof replacement. **Motion to approve by David, seconded by Johnnie, MOTION CARRIED.**
9. Authorize up to \$9,000 For WORD office floor replacement/Septic Tank work. **Motion to approve by David, seconded by Johnnie, MOTION CARRIED.**
10. Take action on dates of December 14th and December 17th, 2009, for Board meeting and Christmas dinner. **Motion to approve dates by Jim, seconded by Karen, MOTION CARRIED.**
11. Read, correct, and/or modify and approve the September 2009 financial reports and September 2009 expenditures. **Motion to approve by Karen, seconded by Jim, MOTION CARRIED.**
12. Read, correct, and/or modify and approve the minutes of the Board meeting of September 21st, 2009. **Motion to approve by Karen, seconded by Jim, MOTION CARRIED.**

EXECUTIVE SESSION, as authorized by Texas Local Government Code, section 551.071 to consult with attorney on pending or contemplated litigation. **NO EXECUTIVE SESSION.**

13. Take action if needed on items discussed in Executive Session. – **NO ACTION**
14. Adjourn.

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MINUTES OF MEETING of the Comal County Water Oriented Recreation District are a true and correct account of the proceedings of that meeting.

Dated this _____ day of _____ 2009

Attested: _____
Mike Dussere, Manager, W.O.R.D.

Health & Sanitation Meeting Summary – 10/9/09

Contracts:

Recommend going to 5 years on all H&S contracts (Road cleanup, boat ramps, lower and upper river cleanup)

Contracts should have a set cap on % increase per year and should include set pricing for additional services.

Opt out clause to be included for both WORD and contractor after each year for any reason. (Must be exercised by February)

Scope of all cleanup contracts remains the same with the exception of boat ramps (Double budget and go to 2X/week cleanups)

Increase road cleanup contract by 30% to cover extra cleanups after holiday weekends and as needed.

Upper River contract to include a clear breakout of spot cleanup per week charges vs. river cleanup charges.

Recycling program – Double current year expenditures and purchase bins to expand program within budget in same geographic area. (Still a pilot program)

Special Project- set funds aside for river bottom cleanup, whether through divers or mechanical means.

Law Enforcement Meeting Summary – 10/15/09

Recommend:

Fire/EMS remain budgeted at \$10,500 and Saturday hours to be condensed to 1 PM through 9 PM
Sheriff's Office budget to increase to \$195,000 pending agreement by Sheriff Holder to allocate \$20,000 of that money towards WORD Code Compliance

Constables budget to increase to \$50,000 with provision that the extra funds are set for potential boat ramp personnel as needed

Special Projects recommend budgeting \$30,000 for purchase of new wave runners (2) and one dual trailer for transporting same.

Event Planning Committee – 10-8-09

Decision made to run event, formerly KIDFISH and run through KIDFISH foundation, entirely in-house and run via WORD Office and committee, Angel Reynaert Chair.

Committee members were appointed to coordinate various aspects of the event, including Setting up fish stocking, obtaining fishing poles and tackle, food, signage, event location, and advertising.

Next meeting to be held November 12th at 10:00 AM.

Manager's Report – 10/19/09

- Shoreline Cleanup Contract – Our contractor began work on September 25th, and has been going along steadily since. I will have total volume of trash and number of bags collected with some pictures at the November meeting. The contract is set to be finished by October 25th.
- Permit Holders – We have started a new system in the office for tracking potential permit holders. Our goal is to verify and either sign up or discount a minimum of two businesses per week. In the first week of this system, we signed up 3 businesses, and determined that two more were not liable for WORD taxes.
- Water – We have received over 9 inches of rain here at the office over the last month. While Kerrville and the majority of the Upper River basin have not been so lucky, the lake has come up just over two feet so far and we are hopeful for more this winter. Flows entering the lake have been over 100 cfs all last week.
- 3rd Quarter taxes – Taxes are due tomorrow (Oct. 20th), but we will give a verbal report on status at the meeting. (Verbal report stated current taxes @ \$157,000, with 96 permit holders still to report)
- Boat Ramps - I had our attendants perform a survey of lake usage at the two open County ramps for the final month of the summer. A summary of the results is as follows:
 - For the last few weeks of the summer, Ramps # 1 & 6 were averaging 126 boats per day between them, 488 people in those boats per day.
 - Ramp # 1 had more boats coming from out of Comal County than residents, while ramp # 6 had more in-County folks.
 - Overall, The percentages of County residents vs. Out of County folks is almost 50-50. Since this survey did not start until mid-August, it should not be considered comprehensive. The number of boats entering the ramps in June and July were much heavier than later in the summer, but we have no firm data to back that up.
- Office Projects – We currently have two agenda items to discuss these. First, the rear roof has at least four leaks when it rains, and we believe water is pooling within the roofing, which causes the mosquito problem we have in the office. Second, when the rear addition was put on this building years ago, they apparently covered up the septic tank with plywood flooring. I have been in the process of getting quotes for both roof replacement/repair and new flooring in the back room with added trapdoors for septic tank access.