

**MINUTES OF MEETING  
COMAL COUNTY WATER ORIENTED RECREATION DISTRICT**

A Regular meeting of the **COMAL COUNTY WATER ORIENTED RECREATION DISTRICT** was held on the 16<sup>th</sup> day of November 2009, at 6:00 PM at the **WORD office**, 1928 Farm to Market Road 2673, Sattler, Comal County, Texas. All board members and staff were in attendance. Guests were Mandy Stewart, Larry Hull, Caroline Myer, and Jim Inman.

**6:00 PM CALL TO ORDER**

Invocation and Pledge of Allegiance. – **Led by Jim Arnold.**

**WORKSHOP AGENDA:**

1. Receive reports from the following committees: **(See attached committee summaries)**
  - Planning Committee
  - Finance Committee
  - Ad Hoc Event Planning Committee
  
2. Receive Manager's report on the following issues: **(See attached)**
  - Water conditions
  - Permit Holders
  - 3<sup>rd</sup> Quarter taxes
  - Shoreline Cleanup contract
  - Office projects
  - Boat Ramps
  - Christmas Dinner
  
3. Receive report from Mandy Stewart, President, Canyon Lake Area Chamber of Commerce. **Mandy reported on advertising funds expended using WORD funds.**
  
4. Receive report from Manager on WORD tax revenue trends. **Mike reported on WORD tax trends over the past 20 years broken out by taxable category and quarterly comparisons.**

**ACTION AGENDA:**

The following subjects will be discussed, considered, passed or adopted, to wit:

5. Public Comments. **Comments were made regarding the FM 311 bridge and Nichol's Landing.**
  
6. Approve WORD One and Three-year Operating Plans as recommended by the Planning Committee. **Motion by David to approve, second by Don, MOTION CARRIED.**

7. Read, correct, and/or modify and approve the October 2009 financial reports and October 2009 expenditures. **Motion by Karen to approve, second by Jim, MOTION CARRIED.**
8. Read, correct, and/or modify and approve the minutes of the Board meeting of October 19<sup>th</sup>, 2009. **Motion to approve by David, second by Johnnie, MOTION CARRIED.**

**EXECUTIVE SESSION**, as authorized by Texas Local Government Code, section 551.071 to consult with attorney on pending or contemplated litigation and section 551.074 to discuss personnel matters.

9. Take action if needed on items discussed in Executive Session.  
**Motion by Karen to approve a 5% salary increase for WORD staff, second by Johnnie, MOTION CARRIED.**
10. Adjourn. **Meeting adjourned at 8:01 PM.**

I, Mike Dussere, Manager of the Water Oriented Recreation District of Comal County, do hereby certify that the above MINUTES OF MEETING of the Comal County Water Oriented Recreation District is a true and correct accounting of the proceedings of that meeting.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2009

Attested: \_\_\_\_\_  
Mike Dussere, Manager, W.O.R.D.

## **Committee Reports**

### **Planning Committee –**

Included in this Board Packet are the one and three year operating plans for WORD as approved by the Planning Committee. The committee discussed each item and went over all special projects.

### **Finance Committee –**

A draft budget for 2010 has been created, including annual budget tab, individual monthly budget tabs, and revenue to expense comparisons and charts for the last two years. It also includes a tab for expenses broken out by category (Health & Sanitation, Law Enforcement, Office, etc.). The committee has reviewed each line item, and this draft will be updated based on October and November actuals, brought back to Committee, then presented to the Board at the December meeting.

### **Ad Hoc Event Planning –**

Angel discussed FUNFISH Event status, date set for February 28<sup>th</sup> with a rain date of March 7<sup>th</sup>, from 12:00 to 4:00. Tentative location is at Hueco Springs Campground. 1,000 trout have been pre-purchased for stocking, and TPWD is providing 500 catfish free of charge. Banners and trophies are in process. Advertising and flyers are currently being designed, some sponsors already on board.

Manager's Report – 11/16/09

- Shoreline Cleanup Contract – Our contractor finished work on the shoreline on October 25<sup>th</sup>. About 1200 bags of trash were collected, totaling over 12 tons and coming in at over 60 cubic yards. They also picked up another 150 tires and a large pile of metal trash, including dryers, car parts, toilets, and an air conditioner.
- Permit Holders – Since starting the new tracking system, we have signed up 4 new permit holders and are in contact with several others. I also asked Holly to send a letter to a boat storage facility that has been refusing to comply.
- Water – Since the historical low of 892.7 feet msl on September 7<sup>th</sup>, the lake has come up just over 5 feet and now sits at almost 898 feet. I reopened the fishing pier two weeks ago, and the new boat ramp at Village West (#2) has now re-opened. While we still have 11 feet to go, it is an encouraging start. Also, I have formally requested the annual one-foot deviation up to 910 feet (If we reach conservation pool) and requested information as to the status of the Corps' three-year study into acquiring a permanent deviation to the lake levels.
- 3<sup>rd</sup> Quarter taxes – Third quarter so far is \$282,217 with 8 permit holders still not reporting, although I expect we will only see an additional \$2K to \$3K coming in. While these totals are down significantly from last year, they are still among the three highest ever.
- Office Projects – Work has been completed on the roof (Complete replacement). The rear left room has had all the interior insulation removed and replaced and one wall was replaced on the outside. The contractor for the rear right room has started on the flooring and the work should be done within 10 days.
- I have drafted a new interlocal agreement between WORD and Comal County which covers dumpsters, portable toilets, cleanup services, law enforcement, and potential attendants on site. For the County, I have included language on maintenance, striping, signage, etc. This draft will go to the County for review and modification or approval after I have confirmed any pre existing conditions for use of the boat ramps between the County and the Corps of Engineers.